

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting September 25, 2014

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of August 28, 2014.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2014/15 school year through July 2014 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of July 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).
- b. Approve the Board Secretary Report for July 2014, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of July 31, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been

overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. Approve the July 2014 preliminary report of the Treasurer of School Funds for the 2014/15 school year. It is in agreement with the July 31, 2014 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trip.
- h. Approve the list of school fundraising activities.
- i. Approve to sell on GovDeals a Hussmann broiler asset #1868.
- j. Approve the Uniform State Memorandum of Agreement (MOA) between the Lower Cape May Regional School District and Local and County Law Enforcement Agencies for the 2014/15 school year.
- k. Approve reimbursement to Bonnie Walker for 6 credits at Monmouth University in the amount of \$4,679.40 as per contract.
- l. Approve reimbursement to Michael Hickman for 3 credits at Scranton University in the amount of \$1,455.00 as per contract.
- m. Approve reimbursement to Ruthanne Williams for 3 credits at Drexel University in the amount of \$2,378.70 as per contract.
- n. Approve a four year Lease-Purchase Agreement with Dell for 6 projectors and 200 laptops for the equipment cost of \$200,000.
- o. Approve to dispose of un-repairable dishwasher Asset #467 to be recycled.
- p. Approve Memorandum of Agreement with Secretarial/Clerical for 2014-2017 school years.

POLICY

- a. Approve for second reading/adoption the policies/regulations from Policy Alert 203 prepared by Strauss Esmay.
- b. Approve the Statement of Assurance certifying the accuracy of the School Year 2014/15 NJQSAC SOA Responses.

PERSONNEL

- a. Accept Paul Speas' letter of retirement effective January 23, 2015.
- b. Approve Hannah Nelson's request for maternity leave of absence from January 16, 2015 through May 22, 2015 using accumulated sick leave and the Family Leave Act as per contract.
- c. Accept Lori Sockriter's letter of resignation effective September 30, 2014.
- d. Approve the following substitute teachers for the 2014/15 school year:

Mariah Berger	60 credits
Holly O'Donnell	60 credits
Kayla Mebert	60 credits
Carole Buckman	60 credits

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
CG061496	9/5/14
TE103197	9/5/14
KM020698	9/9/14
HR122196	9/9/14
CV121197	9/8/14
JA021297	9/5/14
SW062697	9/8/14
DA123094	9/5/14
JC112998	9/5/14
JH021198	9/5/14
BS032897	9/5/14
RW010698	9/5/14
PM032197	9/10/14
GW101598	9/10/14
BA021799	9/10/14
AA020100	9/16/14
- b. Approve the Hospital/Facility Affiliation Agreement between Cape May County Technical School and Lower Cape May Regional High School effective January 6 to February 12, 2015, for Practical Nurse Training.
- c. Approve an Educational Services Agreement with Janice Gallagher at a rate of \$30.00 per hour to serve as the districts' DLM (Dynamic Learning Maps) Assessment/APA Coordinator for the 2014/15 school year.
- d. Approve Val Davis and TJ Belasco as SRA coordinators for the 2014/15 school year with salary according to contract.

- e. Approve Collaborative Agreement with Montclair State University allowing Steven Deon, under the direction of Patrick Quinn, to complete a practicum in school psychology with our district for the Fall 2014.
- f. Approve the renewed College Articulation & Partnership Program Agreements for the 2014/15 school year.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve Kirsten Logan as Freshmen Class Advisor.
- b. Approve Lea Kopsitz as Senior Class Advisor.

BUILDINGS AND GROUNDS

- a. Approve Cape Express Soccer to use the High School soccer field to hold their George Pratt Memorial Soccer Tournament on October 11 & 12, 2014 from 7 a.m. to 6 p.m. All further arrangements will be coordinated with Mark Schiffbauer and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- b. Approve the Center for Community Arts of Cape May to use the RMT cafeteria/auditorium for their Saturday Night Youth Arts Program (YAP) from September 27, 2014 through April 25, 2015 from 5:30 to 8:30 p.m. Further arrangements are to be made with Greg Lasher, RMT Principal. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- c. Approve the renaissance Peer Leaders (Anatomy), under the direction of David Pacevich, to use high school classroom S-3 to hold their Hospice (ASCEND) training for high school volunteers on Saturday, September 20, 2014 from 8 a.m. to 1 p.m.

- 10. Consideration of additional items that may be properly presented to the Board of Education at this time.
- 11. Receive comments from the public in accordance with the board's policy on participation at board meetings. In event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 5 minutes' duration.
- 12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
 - a.& b. Matters of Litigation.