

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting July 24, 2014

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation
 - Building & Grounds/Transportation/ Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Presentation(s) –
 - Mr. Castellucci and Mr. Daly to present Semi-Annual Report Data as required for EVVRS and HIB Summary.
 - Spring CAL Stars
8. Staff Reports.
9. Approve work session, regular meeting and executive session minutes from the Board of Education meeting of June 26, 2014.
10. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2013/14 school year through May 2014 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of May 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for May 2014, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of May 31, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the May 2014 preliminary report of the Treasurer of School Funds for the 2013/14 school year. It is in agreement with the May 31, 2014 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve the submission of the 2014/15 Carl D. Perkins Career and Technical Education Grant in the amount of \$74,261.
- j. Approve a 48 month copier lease contract for two copiers with Ricoh NJ State Contract #82709 at the cost of \$614.17 per month.
- k. Approve the resolution authorizing lease purchase financing (to be brought to the meeting).
- l. Approve the 2014/15 membership resolution in the NJ State Interscholastic Athletic Association and approve annual dues of \$2,150.
- m. Approve the following resolution:

BE IT RESOLVED that the Board of Education appoint Joell P. Worster, Ed.S., NCSP as the 504 Coordinator for the 2014/15 school year.
- n. Approve the School Nursing Staffing Agreement with Liberty Healthcare Services for the 2014/15 school year.
- o. Approve payment in the amount of \$2,500 to Joseph Cirrinccione for mentoring services for Christopher Kobik in his first year Superintendency as required by the NJDOE.
- p. Approve the projected Out-of-District Students for the 2014/15 school year.

- q. Approve authorization for records disposal with A Safe Keeping as per State guidelines, pending Department of Archives and Records Management (DARM) approval.

POLICY

- a. Approve the updated job description for Buildings and Grounds Supervisor.
- b. Approve the updated job description for Transportation Supervisor.
- c. Approve the administrative actions for the following completed HIB incidents:
HIB Identifier#
SM52014
AS6414

CURRICULUM

- a. Approve the annual and bi-annual district HIB/EVVRS report for the 2013/14 school year.

PERSONNEL

- a. Accept Jaclyn Sicone's letter of resignation for High School English Teacher effective June 30, 2014.
- b. Approve Daniel Santoro as a substitute bus driver for the 2014/15 school year.
- c. Approve Kelly Heacock as long term substitute RMT English Teacher effective August 26, 2014 to November 26, 2014 at \$150 per diem without benefits. (This is for maternity leave).
- d. Approve Roy Olsen as Supervisor of Buildings and Grounds effective September 1, 2014.
- e. Approve RMT School Nurse at step 1, contingent upon receipt of all necessary certification for the 2014/15 school year (name to be brought to the meeting).
- f. Approve Marsha Douglass as 11 month Clerk Typist, step 9 for the 2014/15 school year.

ATHLETICS AND EXTRA CURRICULAR

- a. Accept W. Michael Kuemmerle's resignation as the LCMR High School Head Varsity Baseball Coach effective July 1, 2014.
- b. Accept Jaclyn Sicone's letter of resignation as High School Class of 2015 Advisor effective June 30, 2014.
- c. Accept Gina Given's letter of resignation as Assistant Softball Coach June 20, 2014.
- d. Approve Corinne Ryan for the position of Fall Play Director for the 2014/15 school year.
- e. Approve Ashley Vogeley as RMT Yearbook Advisor for the 2014/15 school year.
- f. Approve the following as Paraprofessionals for the High School Weight Room for the 2014/15 school year:
 - Ronald Glover, PT
 - Wade Gorner, PT, DPT Applicant
 - Jeremy Melli

BUILDINGS AND GROUNDS

- a. Approve Carbonara Pro Soccer to use the district soccer fields to hold their soccer camp, at a fee of \$5.00 per participant, on August 4th to 8th, 2014 from 9 a.m. to 12 p.m. All further arrangements will be coordinated with Mark Schiffbauer and Thomas Frisoli. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- 11. Receive comments from the public in accordance with the board's policy on participation at board meetings. In event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 5 minutes' duration.
 - 12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: